



MEMORANDUM

To: Instructional Superintendents, Headmasters, Principals, Teachers, and other School Leaders

From: Pam Pelletier, Director, K-12 Science and Technology/Engineering

DATE: December 12, 2016

On Friday and Saturday, **March 3rd & 4th, 2017**, the Boston Public Schools will conduct the 71st Annual Boston Public Schools Citywide/Massachusetts State Region VI Science Fair. This event will once again be hosted by Northeastern University at the Cabot Cage Facility on Huntington Avenue. For our students, the Science Fair provides an opportunity to demonstrate and celebrate their accomplishments in the fields of science and engineering. Your support of this event is essential to its success and we thank you in advance for supporting our students as they work toward this worthy goal. Please be sure that all science teachers are aware of the important information below. Please share this with all appropriate individuals, including teachers, student support staff and any volunteers who work with students on Science Fair projects. Since we also serve as the Massachusetts State Science and Engineering Fair for Region VI, all student submissions must follow the guidelines and align with deadlines of the State Fair. Instructions, applications and forms necessary to participate in the Science Fair can be downloaded from www.scifair.com. Information can also be found on the Science page of the [BPS Student Information System](#) or go to the Science Department website bpsscience.weebly.com to the [Science Fair](#) page.

Boston Citywide/Region VI State Science Fair Registration Information

EVERY participating student is required to complete individual or team registration forms, safety and research forms, and adhere to all of the listed requirements and specifications of the Massachusetts State Science and Engineering Fair. Rules, regulations and forms can be found and downloaded from the MSSEF site:

[Middle School Manual and Forms](#)

[High School Manual and Forms](#)

This year high school students are strongly encouraged to create an online account with MSSEF directly (<https://www.massscifair.com/sefos>). If students must use paper forms for the BPS Citywide/Region VI Fair they can submit them to the Science Department at both the Campbell Resource Center and the Bolling Building. Students who move forward from the BPS Fair to the State Fair, would then be required to upload their materials on the MSSEF system.

Due to the size of this event and serious nature of qualifying requirements, we are asking teachers to help students complete all forms accurately and prior to all deadlines.

Please forward this information to all teachers of science in your school. Please remind teachers that due to changes in Science Fair, we will not be able to accept any late entries. Thank you for your continued support in providing these opportunities to the children of the Boston Public Schools.

Please see the following table with dates, deadlines, and locations. All inquiries regarding this memo should be directed to: Pam Pelletier, Director, K-12 Science and Technology/Engineering at ppelletier@bostonpublicschools.org

Thank you. See you at the Science Fair!

**2017 Boston Public Schools Citywide/Massachusetts State Region VI Science Fair
Dates and Deadlines**



Important Dates & Times	Activity	Location
<p>December 16, 2016 Drop off until 5 PM</p>	<p>Getting Ready for Science Fair Please direct all questions regarding forms to Kathleen Bateman, kbateman@bostonpublicschools.org</p> <p><i>If a project requires PRIOR APPROVAL due to the nature of the investigation, forms must be signed by the Safety Review Committee PRIOR to the start of the investigation. Drop off the forms by December 16, 2016 to one of the two locations.</i></p> <p>Contact Kathleen Bateman – kbateman@bostonpublicschools.org</p> <p>Deadline for Project Approval/Consent and Safety Forms is DECEMBER 16, 2016. No late preapprovals will be considered.</p>	<p>Science Department, Campbell Resource Center 1216 Dorchester Ave. 2nd Floor</p> <p>Bolling Building, 2300 Washington Street Dropbox at Main Desk</p>
<p>Monday, January 23 through Friday, January 27, 2017</p>	<p>BPS Science Week Science Fairs and expositions take place at middle and high schools. All students are encouraged to participate.</p>	<p>All participating Boston Public Schools</p>
<p>February 6, 2017 Drop off until 5 PM</p>	<p>The official Science Fair form for every middle and high school project moving forward to the Citywide Science Fair must be submitted by Monday, February 6th.</p> <p><i>Drop off the forms by February 6, 2016 to one of the two locations</i></p> <p>No late entries will be accepted.</p>	<p>Science Department, Campbell Resource Center 1216 Dorchester Ave. 2nd Floor</p> <p>Bolling Building, 2300 Washington Street Dropbox at Main Desk</p>
<p>Friday, March 3, 2017 1:00 - 4:30 PM</p>	<p>Citywide Science Fair registration and set up at Northeastern University's Cabot Facility for middle school and high school students.</p>	<p>Northeastern University Cabot Cage Facility on Huntington Avenue</p>
<p>Saturday, March 4, 2017 8:00 A.M. – 2:30 PM</p>	<p>Boston Citywide Science Fair (Massachusetts State Region VI)</p>	<p>Northeastern University Cabot Cage Facility on Huntington Avenue</p>
<p>Thursday, March 9, 2017 Ceremony begins at 6:00 PM</p>	<p>Science Fair Awards Ceremony, Bruce C. Bolling Building 2300 Washington Street, Roxbury, MA School Committee Chambers</p>	<p>Awards Ceremony is for Science Fair Award winners and their families. Light supper at 5:30 PM.</p>
<p>May 5-6, 2017</p>	<p>Massachusetts State Science and Engineering Fair, High School</p>	<p>Massachusetts Institute of Technology</p>
<p>June 3, 2017</p>	<p>Massachusetts State Science and Engineering Fair, Middle School</p>	<p>Worcester Technical High School</p>